

Juneau Adventist Christian School

2022-2023

STUDENT HANDBOOK



Welcome To The Juneau Adventist Christian School

The Juneau Adventist Christian School was founded to provide a unique type of education for elementary students. It offers a Bible-based program of studies and activities. The school meets the requirements of the State of Alaska Department of Education and is accredited by the North American Division of Seventh-day Adventists. It is part of a worldwide organization of Seventh-day Adventist schools, the second largest parochial system in the world. The school continues to receive its evaluation rating of “excellent,” and in spring of 2015, received its highest recommendations given from the Visiting Committee of the North American Division of Seventh-day Adventists. Re-evaluation was finalized in spring 2022.

The Juneau Adventist Christian School was founded on a deep respect for children and a desire to share strong Christian values. Because classes are small, your student will receive added individualized attention. Students from several grade levels work together in the classroom, which means your student continually previews more advanced work and reviews work already covered. This is a very effective way to reinforce learning, a sense of community and focus on individual learning styles and development. Small groups allow our teacher to provide a strong, core curriculum that will prepare your student for high school academics.

Physical education classes are held daily in our large, well-equipped gymnasium or outside when weather permits.

Mission Statement

The Juneau Adventist Christian School is a place where students from a variety of backgrounds have the opportunity to know Christ and prepare for a life in His service. It is our purpose to provide a climate for the development of mind, body, and soul that will enable students to be good providers, responsible citizens, and useful contributors to the enrichment of their communities.

We are committed to:

- Creating a positive, caring environment where Christian love and values are taught by instruction and example.
- Integrating Bible into all areas of the curriculum and providing regular opportunities for Christian service.
- Promoting a stimulating environment that sparks the students' imagination for the development of curious, joyful, lifelong learning.
- Partnering with parents, students, the school board and church to provide the students with the best possible "Journey to Excellence" in all areas of student life.
- Providing a climate for young people characterized by quality instruction and high expectations.

Aims and Goals

The Juneau Adventist Christian School encourages academic excellence and promotes responsible citizenship.

We Believe

- Each child is unique and requires personal attention.
- Each student will be well-prepared in basic academic and social skills.

- All children can be skillful problem solvers, independent thinkers, and confident decision makers.
- Children with varied abilities and interests are given equal opportunities.
- Teachers and staff will nurture and model good Christian citizenship.
- Teachers will have strong educational backgrounds and effective communication skills.
- Education is a community endeavor of students, families, teachers, and staff.

Admission Information

The Juneau Adventist Christian School accepts students of all religions, races, national and ethnic origins. All educational policies, programs, and activities are free from discrimination based on race, national origin, sex, or religion. However, due to the unique nature of a small school program, we are not staffed to provide for the needs of the special education student.

Per Alaska State Law, children entering the first grade must be six years old on or before September 1st of the year in which they enter school. The school reserves the right to place students in the grade in which they can achieve their best work.

Grades	1 through 8
School Hours, Mon-Thur	8:30 a.m. – 3:30 p.m.
Friday	8:30 a.m. – 12:00 noon

Principal and Teacher Cynthia M. Lewis

Cynthia Lewis studied at Walla Walla University in College Place, WA and has been teaching in Juneau since 2017. She and her husband Kyle love being part of the Juneau community. Cynthia

has a passion for helping students grow in their confidence, academic abilities, and love of God. In the classroom, she cultivates an atmosphere of respect and leadership skills in her students to give them the tools to be independent thinkers. She believes students can achieve any goal when supported by the role models in their lives.



Cynthia was raised in Sequim, Washington, and treasures the value of the multi-grade classroom atmosphere as both an educator and a former student in small schools. She believes small schools have immense value as students from multiple grades learn to support and rely on each other. To Cynthia, each student is made in the precious image of God, and she imparts to students the importance of high self-worth; by encouraging ourselves and encouraging others we create a brighter future.

Our teacher is thrilled to be using *ByDesign Science* and *Big Ideas Math* as part of her curriculum. She teaches all core subjects and is eager to shape a vision of academic success for her students as they prepare for high school.

School and Your Family

We believe that a high-quality education is built upon a foundation that begins at home. Parent involvement is strongly encouraged and is considered a critical component of our success. Families are invited to attend several special events throughout the year. Parent-teacher conferences are scheduled after the first and third quarters. Special conferences can be arranged for informal consultations by calling the school at 780-4336.

Parents are encouraged to participate in the home and school partnership. Each year the partnership will work according to the

needs of the current staff and student body. Home and school meetings provide an opportunity for parents and teachers to talk about how to improve the overall education and development of the students and to plan special events, fundraisers, etc.

Curriculum and Principles

The curriculum emphasizes educating students for a life of worship, growth, and service. It places a high estimate on the worth of the individual student and provides for Christian values to be developed in every subject at all grade levels.

Included at all grade levels are library, research, reference and study skills; thinking and writing in all subject areas; music and art, calculator use, computer skills, graphs, tables and charts; current events, cultural, political and religious heritage; careers; and healthy lifestyles.

Tuition for 2022-2023

Annual Constituent*
\$3,700.00

Annual Non-constituent
\$4,000.00

Monthly Constituent *
1st student: \$370.00

Monthly Non-constituent
1st student: \$400.00

For students not financially assisted, a 10% discount is given for each additional child per family.

Payment Due Dates

Tuition is paid in 10 equal payments. A non-refundable pre-registration fee of \$200 is due by May 1, for the coming school year. The first month's tuition payment is due on registration day. If the pre-registration fee has not been paid, a \$250 registration fee is due. Tuition payments are then due on the fifth of the month

from September to May. You can expect to receive monthly statements from the school treasurer.

Tuition payments may be received by the treasurer or principal, or mailed (check or money order preferred) to:

Juneau Adventist Christian School
Attn: School Treasurer
P.O. Box 34863
Juneau, AK 99803
Phone/fax: 907.780.4336

***Member of the Seventh-day Adventist Church**

Tuition, Fees and Financial Aid

Monthly Tuition

Tuition is an important portion of the operating income for our school. Student fees come far short of paying operating costs. A large share of the school budget is subsidized by the members of the Juneau Seventh-day Adventist Church and the Alaska Conference of Seventh-day Adventists.

Delinquent Tuition

Tuition is delinquent if not paid by the 20th of the month. ***Should tuition payments become delinquent, your student may be suspended from school through the end of the month, unless tuition is brought current.*** When tuition is brought current, your student will be allowed to return to class.

Early Payment Discount

A discount of 10% is offered when the full year's tuition is paid by October 31st, or a 5% semester discount is offered when the first

semester's tuition is paid by October 31st. Not more than one discount is offered per year.

Should a family pre-pay the student's full year tuition and the student does not remain enrolled for the full year, a refund of the unused tuition may be given (less the discount previously applied).

Financial Aid

In cases of financial hardship, financial aid may be available. Completion of a Financial Aid Application Form is required and is dependent upon available funds and need. Applications are due by October 31st of the current school year.

Dress Code

The dress code is aimed at Christian values, reflecting moderation and good taste, comfort, and practicality. We believe that appearance affects a student's attitude and behavior. Because of this, parents are urged to be sure that their student is dressed appropriately and modestly for school.

- Tops/shirts should cover the stomach and cleavage.
- T-shirts and tops should not have inappropriate advertising or logos.
- Jeans must not show backside cleavage.
- Clothing should be clean and in good repair.
- Tank tops and shorts are not allowed.
- No hats are to be worn in the classroom.
- Appropriate gym attire is allowed during gym time.

Items to be Left at Home

IPods, MP3 players, video games, DS games, and cell phones are not allowed at school. To contact your student, you may call the school at 780-4336 to leave a message with the teacher.

Problem Resolution

Please attempt to resolve any concerns or problems you may have about your student with the teacher first. The teacher is concerned about your student's welfare. If the concern cannot be resolved at that level, the parent should go to the School Board Chair, Pearl Younker. She can be reached at 907-500-9050.

Student Conduct

Experience has shown that there are some practices that cannot be tolerated. The following behaviors will result in immediate expulsion and notification of authorities:

- Using or possessing weapons, intoxicating beverages, tobacco, or drugs in any form
- Intentional damage to school property
- Theft
- Intentional harmful threats, and/or fighting.

Suspendable offenses:

- Undermining the religious ideals of the school
- Profane language, lewd conduct, or possessing/displaying obscene literature or pictures
- Bullying in any form, including sexual harassment
- Dishonesty, violation of school regulations, entering prohibited spaces or cheating
- Playing pranks that may be injurious to life or property.

Suspension/Expulsion

A suspension is a severe form of discipline. It may be necessary to suspend a student for a period of time determined by the principal. The parent(s) or guardian(s) will be informed immediately of the school's action. If a student is facing a second suspension, the principal may recommend to the School Board that the student be expelled. The parent(s)/guardian(s) may request to meet with the School Board.

Occasionally it is necessary to expel a student who does not abide by the rules and regulations of the school and who exhibits behavior damaging to the Christian atmosphere of the school. Only the School Board is authorized to expel a student from school. Personal and written contact will be made with the parent(s)/guardian(s) to inform them of the action.

Additional Considerations

Physical Examination

All new students, as well as fourth and seventh graders, are required by the State of Alaska to have an examination by a physician or Public Health Nurse. This record must be presented upon registration or **BEFORE** the child starts school.

Immunizations

All new students must present a complete Certificate of Immunization Status Form at the time of enrollment or **BEFORE** the child starts school.

Absences and Tardiness

In order for your student to receive the best education he/she needs to be present on time and in regular attendance. Tardiness and absences are to be authorized with a parent/guardian note. School attendance policies follow North Pacific Union and State of Alaska

guidelines. All missed assignments must be completed by the student.

Leaving School Early

Students are not permitted to leave the school grounds during the day without parent/guardian permission. The responsibility of the school to provide for the safety of the students is great. Please do not take a student out of school without prior arrangements with the teacher.

School Closure Policy

The Juneau Adventist Christian School will be closed when Juneau public schools close due to bad weather or local emergency. Be sure to check the Juneau School District home page for updates.

Arrival and Departure

School doors will remain locked until 7:45 a.m. each day, and students are to leave promptly on dismissal. There is no supervision of the playground/school either before or after school.